



Haz-Zabbar Local Council

DRAFT
Annual Budget
For
Financial Year
2017

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Overview and Summary

The Haż-Zabbar Local Council hereby presents its draft Annual Budget for the Financial Year 2017 that is based on the contractual obligations at the time of drawing up the estimates of both income and expenditure, as well as those obligations that can presently be foreseen to arise within the current year.

For the current year, the Council has based its primary income flow on the Central Government's allocation of € 822,960. The expenditure items, based on the current commitments of the Council are principally, the payroll costs at €180,644, operations and maintenance costs at € 497,500 and administration and other costs at € 46,250. Other expenditure costs include € 102,562 of depreciation that is not in itself a cash outlay.

The Capital Projects that the Council is planning to carry out are expected to amount to € 119,500. These shall include resurfacing of roads and new pavements being estimated to amount to € 115,000.

Signed

Marc Vella Bonnici
Mayor

Signed

Duncan Busuttil
Executive Secretary

Budgeted Statement of Income and Expenditure

DESCRIPTION

BUDGET Jan-Dec 2016 €	FORECAST Jan-Dec 2016 €	BUDGET Jan-Dec 2017 €	VARIANCE Bud-Bud €	VARIANCE Bud-Act €
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Income

Funds received from Central Government (1)	761,514	768,361	828,960	67,446	60,599
Income raised from Bye-Laws (2)	13,500	18,614	15,500	2,000	(3,114)
Income raised from LES (3)	12,000	12,839	11,000	(1,000)	(1,839)
Investment Income (4)	600	1,925	500	(100)	(1,425)
Other Income (5)	1,500	8,183	-	(1,500)	(8,183)
TOTAL	789,114	809,922	855,960	66,846	46,038

Expenditure

Personal Emoluments (6)	170,226	148,134	180,644	10,418	32,510
Operations and Maintenance (7)	494,500	394,212	497,500	3,000	103,288
Administration (8)	46,250	32,681	46,250	-	13,569
Finance Cost (9)	-	-	-	-	-
Other Expenditure (10)	120,269	128,817	102,562	(17,707)	(26,255)
TOTAL	831,245	703,844	826,956	(4,289)	123,112

Surplus / Deficit

(42,131)	106,078	29,004	71,135	(77,074)
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Budgeted Statement of Affairs

DESCRIPTION	BUDGET as at 31 Dec 2016 €	FORECAST as at 31 Dec 2016 €	BUDGET as at 31 Dec 2017 €	VARIANCE Bud-Bud €	VARIANCE Bud-Act €
Non-current Assets					
Property, Plant and Equipment (16)	1,097,722	1,111,260	1,128,198	30,476	16,938
Current Assets					
Inventories (11)	11,500	12,144	12,144	644	-
Receivables (12)	167,000	253,231	253,231	86,231	-
Cash and Cash Equivalents (13)	532,316	662,056	496,050	(36,266)	(166,006)
Total Current Assets	710,816	927,431	761,425	50,609	(166,006)
Current Liabilities (14)					
Payables	506,633	525,369	347,297	(159,336)	(178,072)
Current portion of Long-Term Borrowings	-	-	-	-	-
Total Current Liabilities	506,633	525,369	347,297	(159,336)	(178,072)
Net Current Assets	204,183	402,062	414,128	209,945	12,066
Non-current liabilities (15)	-	-	-	-	-
Net Assets	1,301,905	1,513,322	1,542,326	240,421	29,004
Reserves					
Retained Funds	1,301,905	1,513,322	1,542,326	240,421	29,004

Financial Situation Indicator

DESCRIPTION	BUDGET as at 31 Dec 2016 €	FORECAST as at 31 Dec 2016 €	BUDGET as at 31 Dec 2017 €
Current Assets	710,816	927,431	761,425
Current Liabilities	506,633	525,369	347,297
Total Long Term Liabilities	-	-	-
Commitments approved by Ministry	-	-	-
	204,183	402,062	414,128
Government Allocation	761,514	768,361	828,960
FSI	26.81%	52.33%	49.96%

Cash Budget

DESCRIPTION	QTR 1	QTR 2	QTR 3	QTR 4	
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	TOTAL
	2017	2017	2017	2017	2017
	€	€	€	€	€
Cash Inflows					
Government cash inflows	207,240	207,240	207,240	207,240	828,960
Cash flows from Bye-Laws & L.N fees	3,875	3,875	3,875	3,875	15,500
Local Enforcement cash flows	2,750	2,750	2,750	2,750	11,000
Finance cash flows					
Loan Proceeds	-	-	-	-	-
Investment income	-	-	-	500	500
	-	-	-	500	500
Capital cash flow					
Proceeds from disposal of assets	-	-	-	-	-
	-	-	-	-	-
Cash received from EU funds	133,479	-	-	-	133,479
Cash received from Twinning	-	-	-	-	-
Cash from Community Services	-	-	-	-	-
Other Cash Inflows	-	-	-	-	-
TOTAL Inflows	347,344	213,865	213,865	214,365	989,439
Cash Outflows					
Personal Emoluments	38,336	47,984	38,336	55,988	180,644
Operations & Maintenance	124,375	124,375	124,375	124,375	497,500
Administration	11,563	11,563	11,563	11,563	46,250
Finance	-	-	-	-	-
Capital					
Acquisition of property	-	-	-	-	-
Construction	-	-	-	-	-
Improvements	625	625	625	625	2,500
Special programmes	28,750	28,750	28,750	28,750	115,000
Equipment	-	-	2,000	-	2,000
	29,375	29,375	31,375	29,375	119,500
Cash outflows re EU projects	270,000	-	-	-	270,000
Cash outflows re Twinning	-	-	-	-	-
Cash outflows re Community Services	-	-	-	-	-
Cash outflows PPP & Capital creditors	3,881	3,596	2,039	32,035	41,551
	273,881	3,596	2,039	32,035	311,551
TOTAL Outflows	477,529	216,893	207,687	253,336	1,155,445
SURPLUS / (DEFICIT)	(130,185)	(3,028)	6,178	(38,971)	(166,006)
Brought forward (Bank /Cash Bal.)	662,056	531,871	528,843	535,021	662,056
Carry forward	531,871	528,843	535,021	496,050	496,050

Detailed Estimates of Income

DESCRIPTION

A	B	C	D (B + C)	E	F (E - A)	G (E - D)
BUDGET Jan-Dec 2016	ACTUAL Jan-Sept 2016	FORECAST Oct-Dec 2016	TOTAL Jan-Dec 2016	BUDGET Jan-Dec 2017	VARIANCE Bud-Bud	VARIANCE Bud-Act
€	€	€	€	€	€	€

Income

1 Funds received form Cental Government:

0001 In terms of section 55 CAP 363
0002-0004 In terms of section 58 CAP 363
0005-0019 Other Income

749,314	545,147	181,902	727,049	822,960	73,646	95,911
-	13,544	18,092	31,636	-	-	(31,636)
12,200	6,258	3,418	9,676	6,000	(6,200)	(3,676)
761,514	564,949	203,412	768,361	828,960	67,446	60,599

2 Bye-Laws & Legal Fees

0021-0025 Community Services
0026-0035 Income from Permits

500	430	263	693	500	-	(193)
13,000	11,094	6,827	17,921	15,000	2,000	(2,921)
13,500	11,524	7,090	18,614	15,500	2,000	(3,114)

3 Local Enforcement Income

0036-0037 Contraventions
0038-0050 Les Administrative Charges

1,000	957	667	1,624	1,000	-	(624)
11,000	9,138	2,077	11,215	10,000	(1,000)	(1,215)
12,000	10,095	2,744	12,839	11,000	(1,000)	(1,839)

4 Investment Income

0091-0095 Bank interest
0096-0099 Income received from Government Securities

600	-	1,925	1,925	500	(100)	(1,425)
-	-	-	-	-	-	-
-	-	-	-	-	-	-
600	-	1,925	1,925	500	(100)	(1,425)

5 0056-0065 Sponsorships
0066-0069 Documents & Information
0070-0075 EU Funds
0076-0080 Twinning
0081-0089 Insurance Claims
0100-0109 General Income
0110-0119 Donations
0120-0129 Contributions
Refund of expenses

-	-	-	-	-	-	-
1,500	1,900	(1,818)	82	-	(1,500)	(82)
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	8,101	8,101	-	-	(8,101)
1,500	1,900	6,283	8,183	-	(1,500)	(8,183)

Total

789,114	588,468	221,454	809,922	855,960	66,846	46,038
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Detailed Estimates of Expenditure

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
	2016	2016	2016	2016	2017	Bud-Bud	Bud-Act
	€	€	€	€	€	€	€
6 Personal Emoluments							
1100-1101 Mayor & Councillor's Allowance	28,060	17,372	10,685	28,057	28,087	27	30
1200 Employees' Salaries & Wages	116,000	59,520	34,909	94,429	120,000	4,000	25,571
1300 Bonuses	2,816	1,443	1,074	2,517	3,075	259	558
1400 Income Supplements	8,000	-	6,702	6,702	8,000	-	1,298
1500 Social Security Contributions	11,000	5,628	3,300	8,928	11,500	500	2,572
1600 Allowances	1,350	1,331	347	1,678	1,982	632	304
1700 Overtime	3,000	2,137	3,686	5,823	8,000	5,000	2,177
	170,226	87,431	60,703	148,134	180,644	10,418	32,510
7 Operations and Maintenance							
2100-2149 Public Utilities	5,000	-	4,208	4,208	7,000	2,000	2,792
2200-2259 Materials & Supplies	2,500	-	-	-	3,000	500	3,000
2300-2399 Repairs & Upkeep	100,000	23,662	62,107	85,769	100,000	-	14,231
2400-2449 Rent	1,000	744	599	1,343	1,000	-	(343)
3066 Street Lighting	15,000	7,924	3,843	11,767	15,000	-	3,233
3020 Lease of Equipment	100	-	-	-	100	-	100
3030 Insurance	4,000	3,883	730	4,613	4,000	-	(613)
3035 Bank Charges	500	179	24	203	500	-	297
3038 Penalties	-	-	-	-	-	-	-
3040 Waste Disposal	700	-	-	-	700	-	700
3041 Refuse Collection	155,000	105,316	35,219	140,535	155,000	-	14,465
3042 Bulky Refuse Collection	26,000	11,949	4,487	16,436	26,000	-	9,564
3043 Bins on wheels	-	-	-	-	-	-	-
3044 Bring in sites	500	120	293	413	1,000	500	587
3050-3051 Road & Street Cleaning	55,000	33,213	13,122	46,335	55,000	-	8,665
3052 Cleaning & Maintenance of Non-Urban Areas	5,700	3,610	2,113	5,723	5,700	-	(23)
3053 Cleaning of Public Conveniences	30,000	9,833	13,813	23,646	30,000	-	6,354
3055 Cleaning of Council Premises	3,000	1,989	512	2,501	3,000	-	499
3060 Other Contractual Services	3,000	1,551	508	2,059	3,000	-	941
3061 Cleaning & Maintenance of Parks & Gardens	5,000	1,590	857	2,447	5,000	-	2,553
3062 Cleaning & Maintenance of Soft Areas	20,000	13,341	4,447	17,788	20,000	-	2,212
3063 Cleaning & Maintenance of Beaches & CA	-	-	-	-	-	-	-
3064 Cleaning & Maintenance of Country Non-Urban	-	-	-	-	-	-	-
3070-3090 Consultation Fees	-	-	-	-	-	-	-
3100-3139 Contract & Project Management	1,500	-	-	-	1,500	-	1,500
3300-3379 Hospitality	49,000	23,099	3,827	26,926	49,000	-	22,074
3380-3389 Community	2,000	943	248	1,191	2,000	-	809
3390-3394 Donations	-	-	-	-	-	-	-
3600-3694 Local Enforcement Expenses	2,000	309	-	309	2,000	-	1,691
3700-3799 EU Projects	-	-	-	-	-	-	-
3800-3899 Twinning	8,000	-	-	-	8,000	-	8,000
	494,500	243,255	150,957	394,212	497,500	3,000	103,288

Detailed Estimates of Expenditure (Continued)

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET Jan-Dec	ACTUAL Jan-Sept	FORECAST Oct-Dec	TOTAL Jan-Dec	BUDGET Jan-Dec	VARIANCE	VARIANCE
	2016	2016	2016	2016	2017	Bud-Bud	Bud-Act
	€	€	€	€	€	€	€
8 Administration & Other Expenditure							
2150-2199 Office Utilities	11,000	7,748	5,031	12,779	11,000	-	(1,779)
2260-2299 Office Materials & Supplies	1,500	1,236	772	2,008	1,500	-	(508)
2450-2499 Office Rent	1,000	-	-	-	1,000	-	1,000
2500-2599 National & International Memberships	2,000	-	-	-	2,000	-	2,000
2600-2699 Office Services	6,000	1,662	557	2,219	6,000	-	3,781
2700-2799 Transport	4,000	2,060	579	2,639	4,000	-	1,361
2800-2899 Travel	3,500	1,275	556	1,831	3,500	-	1,669
2900-2999 Information Services	7,000	3,939	2,937	6,876	7,000	-	124
3140-3199 Professional Services	10,000	2,246	1,702	3,948	10,000	-	6,052
3200-3299 Training	-	-	-	-	-	-	-
3345 Office Hospitality	-	-	-	-	-	-	-
3400-3499 Incidental Expenses	250	49	332	381	250	-	(131)
	-	-	-	-	-	-	-
	46,250	20,215	12,466	32,681	46,250	-	13,569
9 Finance Costs							
3036 Interest on Bank Loan	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
# Other Expenditure							
3500-3599 Loss / (Profit) on Disposal of assets	-	-	-	-	-	-	-
3695 Increase/(Decrease) in allowance for bad debts	-	(1,195)	36,460	35,265	-	-	(35,265)
8000-8099 Depreciation	120,269	70,397	23,155	93,552	102,562	(17,707)	9,010
	120,269	69,202	59,615	128,817	102,562	(17,707)	(26,255)
Total	831,245	420,103	283,741	703,844	826,956	(4,289)	123,112

Detailed Estimates of Statement Of Affairs

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET Jan-Dec	ACTUAL as at 30-Sep 2016	FORECAST changes from 30 Sep-31 Dec 2016	TOTAL as at 31-Dec 2016	BUDGET Jan-Dec 2017	VARIANCE Bud-Bud	VARIANCE Bud-Act
	2016	2016	2016	2016	2017		
	€	€	€	€	€	€	€
# Inventory							
5201-5249 Stationery	-	-	-	-	-	-	-
5250-5299 Consumables	-	-	-	-	-	-	-
Books	11,500	12,405	(261)	12,144	12,144	644	-
	11,500	12,405	(261)	12,144	12,144	644	-
# Receivables							
0201-0209 Receivables	25,000	53,139	(37,751)	15,388	15,388	(9,612)	-
0210-0219 LES Receivables	-	-	-	-	-	-	-
0220-0229 Receivables from EU	-	-	-	-	-	-	-
0250 Prepayments & Accrued income	5,000	1,359	103,005	104,364	237,843	232,843	133,479
Government Grants	137,000	43,315	90,164	133,479	-	(137,000)	(133,479)
	167,000	97,813	155,418	253,231	253,231	86,231	-
# Cash & Equivalents							
5001-5099 Bank & Cash Balances	532,316	863,101	(201,045)	662,056	496,050	(36,266)	(166,006)
	532,316	863,101	(201,045)	662,056	496,050	(36,266)	(166,006)
# Payables							
4000 Payables	176,535	159,962	(38,950)	121,012	97,859	(78,676)	(23,153)
4100 Accruals	63,000	27,335	31,379	58,714	56,157	(6,843)	(2,557)
4150 Deferred Income	262,098	376,650	(31,119)	345,531	193,169	(68,929)	(152,362)
Current portion of Long-Term Borrowings	-	-	-	-	-	-	-
Amounts due to other Councils	5,000	112	-	112	112	(4,888)	-
	506,633	564,059	(38,690)	525,369	347,297	(159,336)	(178,072)
# Non Current Liabilities							
4200 Long Term Borrowings	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation		Trees 0%	Construction		Furn & Fittings		Street Signs		Urban Improvements		Office Equipment		Plant & Machinery		Motor Vehicles		Not Yet Capitalised		Total
		€	€	10%	€	8%	€	100%	€	10% & 100%	€	20% & 25%	€	20%	€	20%	€	€	
Cost																			
As at 01 January	2017	11,379	2,743,609		74,131		31,395		364,186		34,817		38,951		18,386		226,041		3,542,895
Additions		-	115,000		-		-		-		2,500		2,000				-		119,500
Disposals		-	-		-		-		-		-		-				-		-
As at 31 December	2017	11,379	2,858,609		74,131		31,395		364,186		37,317		40,951		18,386		226,041		3,662,395
Grants/ other reimbursements																			
As at 01 January	2017	-	921,147		-		-		-		5,199		-		-		7,485		933,831
Additions		-	-		-		-		-		-		-		-		-		-
As at 31 December	2017	-	921,147		-		-		-		5,199		-		-		7,485		933,831
Accumulated Depreciation																			
As at 01 January	2017	-	1,081,678		46,555		31,395		275,445		20,962		23,697		18,072		-		1,497,804
Charge for the year		-	85,578		2,068		-		8,874		2,528		3,451		63		-		102,562
Released on disposal		-	-		-		-		-		-		-		-		-		-
As at 31 December	2017	-	1,167,256		48,623		31,395		284,319		23,490		27,148		18,135		-		1,600,366
Budgeted NBV 31 Dec	2016	11,379	917,953		26,540		-		80,527		12,086		10,473		315		38,449		1,097,722
Forecasted NBV 1 Jan	2017	11,379	740,784		27,576		-		88,741		8,656		15,254		314		218,556		1,111,260
Budgeted NBV 31 Dec	2017	11,379	770,206		25,508		-		79,867		8,628		13,803		251		218,556		1,128,198